



Town of Acton
Department of Public Health
472 Main Street, Acton, MA 01720
Phone: (978) 929-6632 Fax: (978) 929-6340
www.acton-ma.gov

ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER

Facility Name: Colonial Valet Date 4/3/13
Address: 252 Great Road
Type of Business: Dry Cleaner
Telephone: _____ Email: _____
Contact Person: Phil or Shari Initial Inspection ☐ Re-Inspection ☒

Housekeeping:	Y	N	Comments
Area clean	✓	✓	
Spills present		✓	
Appropriate material storage	✓		
Materials and wastes separate	✓		
Cleanup materials available	✓		
Materials have secondary containment	✓		
Materials and wastes are labeled	✓		
Safety:			
Are MSDS sheets available on site	✓		
Employee personal protective equipment on site	✓		
Employees trained in Haz Mat handling	✓		
Emergency procedures posted		✓	Accepting via email
Site Management:			
Waste removed by licensed hauler	✓		
Floor drains present in area of Haz Mat or waste		✓	
Sinks present in area of Haz Mat or waste		✓	
Testing of septic system necessary		✓	
Does site plan on file reflect current arrangement	✓		
Any UST (underground storage tank) present		✓	
If UST present, is it alarmed		✓	

Action Items:

- Emergency procedure
- _____
- _____
- _____
- _____
- _____

Re-inspection required? Yes ☒ No ☐
[Signature] 4/3/13
Inspector Signature Date

Re-inspection Date: email verification - through 4/10/13
[Signature] 4/3/13
Facility Representative Signature Date



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ANNUAL INSPECTION HAZARDOUS MATERIALS PERMIT HOLDER

Facility Name: Colonial Valet Date 3/20/2013
Address: 252 Great Road
Type of Business: Dry Cleaner
Telephone: 978-263-3301 Email: _____
Contact Person: Shari Initial Inspection ☒ Re-Inspection ☐

Housekeeping:	Y	N	Comments
Area clean	X		
Spills present		X	
Appropriate material storage	X		
Materials and wastes separate	X		
Cleanup materials available	X		
Materials have secondary containment		X	Less than 5 gal
Materials and wastes are labeled	X		
Safety:			
Are MSDS sheets available on site	X		Make sure MSDS are up to date and employees know v
Employee personal protective equipment on site	X		they are.
Employees trained in Haz Mat handling	X		
Emergency procedures posted		X	Please provide emergency procedure
Site Management:			
Waste removed by licensed hauler		X	Please provide waste manifest records
Floor drains present in area of Haz Mat or waste		X	
Sinks present in area of Haz Mat or waste		X	
Testing of septic system necessary		X	
Does site plan on file reflect current arrangement	X		
Any UST (underground storage tank) present		X	
If UST present, is it alarmed		X	

Action Items:

1. Msds
2. Emergency procedure
3. waste records
4. _____
5. _____
6. _____

Re-inspection required? Yes ☒ No ☐

Re-inspection Date: 4/3/13

[Signature]
Inspector Signature Date 3/20/2013

[Signature]
Facility Representative Signature Date 3/20/2013

EMERGENCY PROCEDURE

CALL

PHIL: 508-577-0198 or 978-342-3458

SHARI: 978-407-6963

MARY: 978-464-5606

ACTON POLICE: 978-264-9638

ACTON FIRE: 978-264-9645 or

911

DRY CLEAN MACHINE~ In case of a solvent spill there is a safety tray underneath the machine to help contain solvents from spreading onto the floor. Spill response kits are located on either side of the machine. Masks are on the shelf behind the machine. Open front and back door to building and DO NOT allow anyone into the store while using response kits or waiting for help. The ONLY people to operate the dry cleaning machine are Shari or Phil so the possibility of a spill without one of them present is essentially non-existent.

paid
2013

5/1/2013

Expires 5/1/2014

Fee: **295.00**

**TOWN OF ACTON
PERMIT
HAZARDOUS MATERIALS CONTROL BYLAW**

Is hereby granted a permit to store and use Hazardous Materials at **Colonial Valet, 252 Great Road**, Acton, MA 01720. This permit is granted with the conditions as noted on the attached list of conditions assigned to your facility.

Permit Categories: **2,4,9,12**

*See below explanation of permit categories

HAZARDOUS MATERIALS CONTROL PERMIT CATEGORIES AND FEES

<u>Category</u>	<u>Initial</u>	<u>Renewal</u>
1. Large Hazardous Waste Generator	\$160	\$65
2. Small Hazardous Waste Generator	\$60	\$45
3. Hazardous Materials Generator	\$160	\$65
4. Hazardous Materials User	\$50	\$45
5. Remediation Discharge Permit	\$575	\$140
6. Remediation Permit	\$595	\$140
7. Hazardous Waste User	\$160	\$65
8. Hazardous Materials Storer Large Industry	\$510	\$235
9. Hazardous Materials Storer Small Industry	\$360	\$160
10. Hazardous Materials Storer Large Retail	\$430	\$170
11. Hazardous Materials Storer Small Retail	\$305	\$160
12. Hazardous Waste Storer Small Industry	\$160	\$65
13. Hazardous Waste Storer Retail	\$60	\$45
14. Hazardous Waste Storer Large Industry	\$160	\$65

HAZARDOUS MATERIALS CONTROL PERMIT

List of Conditions:

**Colonial Valet
252 Great Road
Acton, MA 01720**

Pursuant to the authority of Chapter I - Hazardous Materials Control Bylaw - of the Town of Acton's General Bylaws, the Board of Health has considered your application and plans submitted therewith, and has determined that the materials to be stored, used or generated, are within the scope of said bylaw. The Board of Health hereby orders that the following conditions are necessary and all storage, use or generation must be performed in strict conformance herewith:

1. All liquid Hazardous Materials and Wastes shall be stored in a containment area capable of containing 110% of the largest volume stored in the containment area.
2. All Materials Safety Data Sheets (MSDSs) for the Hazardous Materials shall be maintained on site. MSDSs shall be reviewed with employees at the time of their employment and on an annual basis thereafter. MSDS must be made available to all employees upon request.
3. A Contingency Plan, including emergency contact numbers (Telephone numbers of owner, operator, etc.) and a sketch showing clearly all Hazardous Material and Waste locations shall be submitted and updated annually, to the Board of Health, Fire Department, Police Department, and Civil Defense.
4. Emergency procedures and local Emergency Response Telephone Numbers (Health, Fire, Police, D.E.P., Civil Defense, etc.) should a spill occur, shall be posted in clear view of all employees where Hazardous Materials or Wastes are used or stored.
5. All Hazardous Wastes must be disposed of by a Licensed, D.E.P. approved, hauler or be recycled on site.
6. Copies of either all invoices or manifests for any Hazardous Materials or Wastes, received or disposed, shall be submitted to the Board of Health annually.
7. All Hazardous Materials Containers shall be labeled and dated when filling first began.
8. Speedy Dry, or its equivalent, shall be kept in the storage area, in case of a Hazardous Materials or Wastes spill.
10. All floor drains shall be sealed or discharged into a closed system, with the waste disposed of by a D.E.P. approved Hazardous Waste Hauler.
11. Protective equipment, including chemical resistant gloves, eye goggles and (rubber) boots, in addition to soap and water, shall be made available to all employees, at all times, in any Hazardous Materials or Waste storage or use area.
12. No Hazardous Materials or Wastes shall be discharged into a sink or toilet.
14. A fire extinguisher, containing an appropriate fire extinguishing agent, shall be placed in the Hazardous Materials Storage area.
15. No food or drink shall be stored or consumed in any area where Hazardous Materials are stored or used.

18. D.E.P. Generator Registration shall be provided annually upon renewal of the Hazardous Materials Storage Permit.
 23. Directions written in two languages, English and a second language used by two or more employees (when applicable), shall be posted in clear view, listing emergency procedures.
 25. Prior to any new chemical or processes being used, the Board of Health shall be notified.
 26. The operation of this facility shall be in compliance with all present and future regulations of E.P.A. and D.E.P. at all times. Nothing in this permit allows or requires non-compliance with all present and future applicable laws or regulations of the Federal or State Governments.
- The Board of Health and the Fire Department shall be notified of any significant spill.